

Modification Request for Alteration and/or
Modification to the Common Elements

The undersigned co-owner(s) of the HOA _____,

(Address: _____), Michigan do/does hereby make application and request for approval by the Board of Directors of the following alterations, and/or modifications to the common or limited common elements, or other relief as hereinafter designated (hereinafter referred to as a VARIANCE from the rules and regulations):

Agreement and Acknowledgement of Responsibility

The undersigned co-owner(s) with regard to the above request for alteration and/or modification to the common or limited common elements or other relief do/does hereby agree and acknowledge the following:

1. I will not make any alteration and/or modifications or act contrary to any rules and regulations until I have received a counter-signed approval from the Board of Directors for said alteration and/or modification or variance.
2. I will indemnify and hold harmless the Board of Directors and the Association for any and all damages arising to my unit, other units, or the common or limited common elements; AND FURTHER do so agree and acknowledge to indemnify and hold harmless the Board of Directors and the Association for any and all liability arising from the approval, construction, use, dismantling, or allowance of any such alteration and/or modification, or variance from the rules and regulations.
3. I agree to accept any and all responsibility for the use of maintenance of said attachment, alteration or modification, or variance, AND FURTHER agree to keep and maintain in reasonable repair, use and good order any such alteration or modification or variance so that same does not detract from the general appearance or aesthetic value of the community.
4. I agree to remove, repair or replace said alteration or modification or variance upon the written request of the Board of Directors and shall immediately thereafter restore as nearly as reasonably practicable to the original tenor or premise any and all common or limited common elements which may have been affected by the use or allowance of said attachment, alteration or modification or variance.
5. I agree and acknowledge that this petition is my free act and deed and that same is pursuant to the condominium documents.

6. I agree and acknowledge that any permission granted herein is in the nature of a revocable license and that any other changes, alterations, or modifications, including this one if revoked, requires additional petitions for relief.
7. I agree and acknowledge that the Association has not waived any rights under the condominium documents by granting of this petition and that noncompliance or violations of the condominium documents may subject me to fines and/or court action.
8. I am attaching copies of all plans and specifications, which I intend to use for any construction.
9. I agree and promise to forthwith pay to the Association upon receipt of demand for payment all reasonable costs and actual attorney's fees (not limited to statutory fees) incurred by the Association as result of my breach or failure to comply with the conditions of this Agreement.

Modification / Alteration request - (see item 8) _____

Co-Owner Signature(s): _____

Date: _____

Approved: _____
(Condominium / HOA)

Disapproved: _____

Board of Directors

By: _____

By: _____

Date: _____